

City of Naples
BUDGET PLANNING CALENDAR
For Fiscal Year 2015-16
As of January 8, 2015

January 12, 2015..... Distribute and publish Budget Planning Calendar

February 25, 2015..... Finance to distribute Capital Improvement Project forms and instructions to departments

March 16, 2015..... Presentation of General Fund and CRA Sustainability Report

March 23, 2015..... CIP Requests due to Finance by noon

April 1, 2015..... Finance to distribute Operating Budget forms and instructions to departments

April 2, 2015..... Director budget meeting (concurrent with staff meeting)

May 1, 2015..... Draft Capital Improvement Project document to City Manager for review

May 4, 2015..... Internal Service Fund Budgets with goals and performance measures, due to Finance

May 11, 2015..... Special Revenue Fund Budgets (building Permits, CDBG, CRA, BID, East Naples Bay, Moorings Bay, CRA, Streets and Traffic) with goals and performance measures due to Finance

May 18, 2015..... General Fund budgets with Goals and Objectives due to Finance

May 22, 2015..... CIP Completed and to the printers

May 22, 2015..... Water/Sewer Fund, Beach Fund, Solid Waste Fund, Dock Fund, Stormwater Fund and Tennis Fund budget requests with goals and performance measures, due to Finance

May 29, 2015..... Deliver CIP document to City Council (City Code 2-691)

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June 2, 4, 5 2015..... City Manager meets with Directors on Operating Budgets

June 8, 2015..... Council Workshop on CIP and maximum millage rate

July 1, 2015..... Collier County to Certify Taxable Value

July 24, 2015..... Deliver Preliminary Operating Budget to City Council

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- July 31, 2015..... Deadline to send DR 420 report to the Property Appraiser (Millage rate, rollback rate and meeting dates)
- August 17, 2015..... Budget Workshops
- August 22, 2015..... TRIM notices mailed by Collier County
- September 2, 2015..... Tentative Budget Hearing 5:05 pm
- September 10-12, 2015..... Dates to advertise the Final Hearing
- September 16, 2015..... Final Budget Hearing 5:05 pm
- October 1, 2015..... Start of Fiscal Year 2015-16

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